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Board Meeting
October 16, 2010
Minutes

Present: Lynne Jordon (GVPL), Greg Bunyan (GVPL), Charlie Kregel (PRPL), Joyce Wilby (ABPL), Linda Gilarsky (ABPL); Linda Rosen (PRPL), Sandra DeAthe (SSIPL), Brigitte Peter-Cherneff (SSIPL), Susan Laidlaw (PLSB), Katherine Anderson

1. Approval of Agenda. **Motion** to approve agenda with addition to New Business d.) BC Tutor World. Linda R./Linda G. Carried.
2. Adoption of Minutes. **Motion** to adopt the minutes of the May 8, 2010 meeting. Linda R./Linda G. Carried.
3. Correspondence
 - a. Letter from Jacqueline Van Dyk, PLSB re: 2010 funding.
Discussion: Federations are expected to demonstrate the work they are doing and justify the operating grant.
Action: structure the annual report to address the points in the funding letter.
4. Report from the Chair – Greg Bunyan. Attached.
5. Financial Report – Sandra DeAthe/Katherine Anderson. Attached.
 - a. 2010 Year to Date Financial Report
Action: include a chart to show % of budget spent on objectives.
Motion to accept the Financial Report as presented. Sandra D./ Linda R. Carried.
6. Manager's Report – Katherine Anderson. Attached.
Discussion: Marketing – use funds to help libraries develop/implement marketing plan.
Actions: Send email to LDAG re: Barcode purchase; pursue eBook Reader consortium purchase.
7. Business Arising from Minutes:
 - a. Reserve Funds established as per motion – no action required.
 - b. Amending Agreement - 1 amendment recommended at this time:
L. AMENDMENTS TO ILLF DOCUMENTS
 1. *This Agreement and any schedules hereto may only be amended by the Parties pursuant to a duly executed amending agreement.*

To Read:

1. *This agreement and any schedules hereto may be amended by the Federation Board by a majority vote provided that notice of motion has been given thirty (30) days in advance of a Federation Board meeting.*

Motion: to adopt the amending agreement as presented. Sandra D./ Linda R.
Carried

Action: Katherine Anderson will prepare the Amending Agreement and circulate for signatures. Agreement review and recommended amendments to be prepared by Katherine Anderson presented to board by November 30, 2010.

- c. Review of Service Plan – completed and adopted by board via electronic vote May 31, 2010 – no action required.
- d. Local Initiatives Grant criteria/guidelines – changes incorporated into document and distributed – no action required.
- e. Coordinator performance review completed – no action required.

8. New Business:

- a. 2011 Budget – Katherine Anderson/Sandra DeAthe

Motion: to adopt the 2011 budget as presented. Sandra D./ Linda R. Carried.

Action: Sandra D. & Katherine A. will write a Reserve Funds policy for presentation to the board.

- b. Change banking from BMO to Coast Capital Savings Credit Union – Katherine Anderson/Greg Bunyan/Sandra DeAthe. Information only.
- c. Programming/Professional Development ideas for 2011

Discussion: IslandLink paying for staff wage/benefit costs to attend training events.

Action: Katherine will monitor the \$s used; any concerns will be taken to the LDAG and board will be kept informed.

- d. BC Tutor World; online tutoring service for Grades 6-9 & 10-12, currently being used by Fraser Valley and Surrey Public Libraries.

Discussion: pursue subscriptions for IslandLink libraries

Action: Katherine will research and gather information on costs, provincial program (Jim Looney); keep Susan Laidlaw involved in discussions; Libraries may approach local credit unions for community project funding.

9. PLSB update – Susan Laidlaw

- a. Pender Island Public Library has decided to not pursue joining IslandLink. They can see no benefit to membership.
- b. Elluminate, online teaching and web-conferencing system – PLSB has arranged access for public libraries through the Virtual School Society. Audio issues require a reliance on teleconference; surplus web cams & headsets are available to libraries that need them - contact Susan.
- c. Funding: Towns for Tomorrow infrastructure grants and grants for Neighbourhood Learning Centres (partnering with public schools)

- d. BiblioCommons – New Westminster PL has launched and Vancouver PL will launch in a couple of weeks. PRPL & GVPL will be offering the service.
- e. 2009 Annual Statistics are available.
- f. Personalized Learning - Ministry of Education. E-Learning is a big component. PLSB is involved and libraries will have a role in supporting students.

Jenna Kiesman, Liam Volke and Mika Laulainen joined the meeting.

10. Library Directors' Roundtable – news from the libraries

- a. GVPL – used Local Initiatives Grant (LIG) funding to redecorate the children's programming area at the Central Library. Maureen Sawa, CEO, has taken up duties and may be the contact for IslandLink.
- b. SSIPL – new building project requires a lot of red tape and hoops to go through with the Islands Trust. They will be moving into temporary quarters and building in 1 stage rather than 2. Groundbreaking in Spring 2011. The long-time board chair recently passed away suddenly; transitioning to new board leadership.
- c. PRPL – new building project has been incorporated into the city's strategic plan and city staff is now evaluating 2 recommended sites. The new website project is progressing; based on Drupal content management system. The Library received a Canada Council grant of \$15,000 for 3 storytelling events scheduled for November, February and March. Union contract negotiations coming up; they will be hiring a professional negotiator.
- d. ABPL – lots of visitors using the photo archives. They are now an ILL lender (70 items lent in latter half of August). The puppet show was thoroughly enjoyed by the community. Jenna Kiesman has been working on their digital materials inventory. They have received a LIG to update their reference collection. Opening hours have been increased. The Linda Bailey presentation has helped to strengthen their relationship with the school.

11. Presentation – Digitization Project – Jenna Kiesman.

12. Presentation – Travelling Puppet Show performance and presentation – Liam Volke and Mika Laulainen

13. Next Meeting Date: April 30, 2011. Location: Powell River

14. Adjournment 2:37 pm.